

Gladstone Place HOA Q3 meeting

Meeting minutes

Location: 1715 Alm Drive (home of Rob & Michelle Archer)

Date: Thursday, June 27th

Attendance: Open to all

Time: 5:30

I. Call to order

- II. **Roll call** - Amy Boller (President), Rob Archer (Treasurer), David Johnson (Groundskeeper), Francine Smith (Greeter and Event Coordinator), Michael Thele (Secretary)

III. Approval of minutes from last meeting

IV. Open issues

- a) 1702 Alm Drive Lien—update from Attorney
 - i) Initial research indicates that the lien date is beyond the statute of limitations
 - ii) Rob took an action to ask the homeowner about their title insurance status
 - iii) Amy took an action to draft a memo to record our understanding of the situation and planned course of action
- b) Update on dues for 19 lots that were reported unpaid in April
 - i) Currently only one lot has dues outstanding (2006 Brandy Circle)
 - ii) Fran took an action to greet the resident and confirm their contact information

V. New business

- a) Gladstone Place Welcomes newest board Member, Francine Smith as Greeter/Event Coordinator (position until October 2020)
- b) Report from Treasurer, Rob Archer
 - i) Treasurer's report and budget presented
- c) Report from Groundskeeper, David Johnson
 - i) The city has repaired the water leak on Brandy Circle

- ii) David has been pursuing an action to manage the removal of the dying trees in the median
- iii) Rob has been pursuing an action to research pricing for lawn maintenance of the front entry flower beds
- d) Annual Meeting plans (time & place)
 - i) Fran took an action to make initial plans and reservations for the Annual Meeting
- e) New Residents
 - i) New residents are present at 2001 Brandy Circle and 1727 Alm Drive
 - ii) Fran took an action to greet the new residents, provide welcome gifts, and submit the gift costs for reimbursement
- f) Review of Board Member job descriptions & approval
 - i) Rob provided a draft list of Board member positions and responsibilities for review
 - ii) List will be finalized and approved at the next board meeting
- g) Beautification Award 2019
 - i) Rob took an action to follow up on our 2019 award status
- h) Next quarterly meeting date set
 - i) Next Board Meeting will occur on Thursday, 12 September, 5:30PM, at 2004 Woodcroft (home of David Johnson)

VI. Adjournment

Minutes submitted by: Michael Thele (Secretary)



Minutes approved by: Amy Boller (President)

