

# Gladstone Place HOA Q4 meeting

## Meeting minutes

**Location:** 2004 Woodcroft Circle (home of David Johnson)

**Date:** Thursday, September 12<sup>th</sup>

**Attendance:** Open to all

**Scheduled Time:** 5:30pm

### I. Call to order - 5:31pm

- II. **Roll call** - Amy Boller (President), Rob Archer (Treasurer), David Johnson (Groundskeeper), Francine Smith (Greeter and Event Coordinator), Michael Thele (Secretary)

### III. Open issues

- a) Adding the front area to Josh's contract
  - i) Addition of regular maintenance to the neighborhood entryway flowerbeds and bushes to the current groundskeeping contract was discussed and approved
- b) Prior to the meeting, it was brought to the attention of the board that the current published Covenants and Bylaws did not include two paragraphs that had been approved by the Lot Owners when the Covenants & Bylaws were passed back in 2011
  - i) Rob Archer provided the current Covenants and Bylaws, as approved March 8, 2011
  - ii) Updating the published Covenants and Bylaws was discussed and approved
- c) Remaining dues owed
  - i) All dues are paid, or are on schedule to be paid

### IV. New business

- a) Report from Treasurer, Rob Archer
  - i) Treasurer's report and budget presented
  - ii) Documentation of board member duties has been updated and provided to the board for review
- b) Report from Groundskeeper, David Johnson

- i) Water leak in the median has been fixed
- ii) Fallen and cut trees in Woodcroft Circle have been removed
- c) Annual Meeting plans (time & place)
  - i) Meeting is scheduled at the Optimist Park pavilion
  - ii) Pavilion is reserved on October 5, 10am-6pm
  - iii) Amy and Francine took an action to coordinate preparing the announcement and agenda for the meeting, and distributing via flyer/email/signage
- d) New Residents
  - i) 1720 Alm Drive
- e) Next quarterly meeting date set
  - i) Next quarterly Board Meeting will occur on Thursday, 14 November, 5:30PM, at 1717 Alm Drive (home of Michael Thele)

**V. Adjournment - 6:33pm**

Minutes submitted by: Michael Thele (Secretary)



Minutes approved by: Amy Boller (President)

